

Homewood Police Department

Application for Public Event Permit

(Applications submitted less than 7 days prior to event may not be approved)

There is a **\$50.00 (fifty dollar)** permit fee required for ALL events Make check payable to the City of Homewood

This application shall be submitted to the Chief of Police

Name of Event:					
Date(s) of Event:					
	e: Participants' Arrival Time:				
Location of Event					
Description of Event:					
•	ck PartyFestivalSpecial Event				
Parade Demonstration Oth					
If the event is a run, will there be a fun run? V	What is the starting time?				
Will it be necessary to block any street or sidewalk dur					
If so, explain:					
Will alcoholic beverages be sold and/or served? If so, ex	explain circumstances:				
Approximate numbers involved:People _	AnimalsVehicles				
Parking Location:					
Travel Route or Location (Must include a map):					
Responsible Organization:					
Address:					
Event Contact Name:					
Email:	Fax#:				
Phone:	Cell Phone:				

The applicant agrees and certifies that in consideration of being granted the use of the City's streets for the activity covered by the permit, he/she/it will, without expense to the City, undertake the following:

- The applicant will provide police personnel at all intersections requiring traffic control.
- The applicant will provide volunteers to monitor the barricades at intersections not requiring traffic control personnel. Will require a minimum of 1 at each turn and/or intersection.
- The applicant will provide, install, and remove the barricades, signs and delineation equipment as directed by the Chief of Police or his designee.
- The applicant will clean up, remove, and dispose of all litter or material of any kind, which is left: on the street because of the event
- The applicant will defend and hold harmless the City of Homewood from all claims, demands, actions, or causes of action, of whatsoever nature or character, arising out of or by reason of the conduct of the activity authorized by such permit, including attorney fees and expenses.
- No candy or other objects shall be thrown or otherwise transferred to anyone along the parade route from vehicles or Floats that are active within the parade.

The applicant further certifies that he/she knows and understands that no permit involving runs/parades shall be issued unless:

- The location/route has been approved by the Chief of Police.
- · No changes or modifications are allowed after approval except by the Police department
- The application is accompanied by payment of \$50.00 (fifty dollars).
- The application is filed not less than 7 days before the event.
- The event is not considered approved until it is signed by Chief of Police.
- The approved application shall serve as the permit.
- The number of Officer's needed for an event is solely determined by the Extra Job Coordinator and/or the Chief of Police and shall be paid no later than day of event.
- Upon some circumstances it may be necessary to employ Fire-Medics or traffic personnel.
- The rate of pay is a minimum \$150 for the first three hours and \$35 each additional hr. after; per Officer.

The applicant hereby certifies that he/she agrees by the provisions for conducting an event as contained in this application.

Signature of Applicant		Date		
Approval:	Paid \$50.00 (i	initial)	Date:	
Extra Job Coordinator			Date:	
Notes:				
Special Operations Sergeant:			Date:	
Chief of Police			Date:	
Distribution				
Original to Extra Jo	b Coordinator	Chief of Police	Copy to A	pplicant